

## MMR & Routine Childhood Vaccination Grant Programme 2024

### Application Form

In response to the current measles outbreak, MSD is pleased to offer a grant programme for eligible healthcare organisations with the goals of addressing health inequalities, improving access to childhood vaccinations and to drive innovation. The successful projects should focus on preventing outbreaks of communicable diseases and supporting community health and wellbeing, including tailored engagement with people and communities, adapted to their needs and circumstances.

At MSD UK Ltd, we understand that every project we are asked to support is different, so we want to give you the chance to give a full description of your proposed activity in your own words.

There are also some details which are critical to our understanding of your request and its eligibility for funding. We have asked for these specifically in the application form, as well as your project description.

#### Before you complete the application form:

- 1) Please familiarise yourself with the goals and themes of this grants programme: Above and at <https://www.msd-uk.com/partnerships/grants/>
- 2) Please read the following eligibility criteria, financial conduct and project criteria carefully.

If you have any queries, please address them to [GrantsCommittee@msd.com](mailto:GrantsCommittee@msd.com) prior to sending us your application.

## Eligibility criteria

### Grant recipients

This grant can only be paid to a **healthcare organisation**, not to a patient group or individual. Healthcare organisations are defined as organisations that are:

- a. **either** directly involved with patient care, treatment and management. e.g. NHS Trusts, Primary Care Networks, ICB
- b. **or** an HCP membership organisation or Learned Society that is indirectly linked to patient care, treatment and management.

### Financial conduct

1. Grants can only be paid to organisations with other additional sources of annual revenue (MSD will not be a 'sole funder')
2. The total value of grants plus any other payments to an individual organisation cannot exceed half of the annual income of the recipient organisation
3. Grants are project based and cannot be provided for core funding (i.e. basic running costs) or capital expenditure (e.g. buildings or vehicles) - please see further details below under 'Project Criteria'

### Project criteria

1. Grants can be provided to fund costs directly related to the project, including but not limited to non-clinical research, creative services, material production and distribution, website costs, advertising costs, logistics, venues and non-lavish hospitality where it is secondary to the purpose of the event.
2. Grants cannot be provided to offset routine or normal business expenses of the organisation. For example, costs described as 'overheads' and 'administration', or any staff costs relating to the day-to day running of the organisation, cannot be supported.
3. However, the cost of time spent specifically managing or delivering the project by salaried and / or contracted staff can be supported, if it is clearly set out in the project budget and is not used to increase an individual's current salary.
4. Grants cannot be provided to support capital expenses (e.g. building repair, office equipment, medical equipment or vehicles).
5. Projects should be started and completed within a 12-month timeframe following approval of the grant.
6. Grants can only support projects that deliver outcomes in the UK.

7. Grant funding cannot be used to purchase medicines, vaccines, or diagnostic equipment.
8. Where hospitality (travel, room-hire, or overnight accommodation etc) is required as part of the project, arrangements must be clearly stated.
9. Hospitality must be limited to the purpose of the event and secondary to the main purpose of the meeting. As such, MSD is unable to support events which take place in luxury / five-star venues, golf clubs or health spas for example, and we cannot support first class travel. We ask that requests for hospitality and travel costs include acknowledgement of this requirement.

## Funding and application

MSD welcomes healthcare organisations in England to apply for arm's length financial funding provision for projects that may help enable children to catch-up on their missed MMR and other relevant routine childhood vaccinations. Individual grant proposals of a maximum of £10,000 will be accepted for evaluation. Subject to meeting the criteria, we hope to make a minimum of 5 grants available.

Applications will be evaluated based on their alignment to the MMR and Routine Vaccination Childhood Grants Programme goals and themes. This is arm's length financial support will be issued to healthcare organisations who apply and meet the acceptance criteria on a first come first serve basis and is subject to completing due diligence processes.

## Disclosure

MSD is required by the ABPI Code of Practice to disclose any payments made to healthcare organisations. MSD shall disclose any successful grant payment on its UK corporate website.

## How to submit your grant application

To submit your grant application, please complete and submit this form to [Grantscommittee@msd.com](mailto:Grantscommittee@msd.com).

If you do not receive a receipt of application via email within 7 working days from date of submission, or for any enquiries in relation to your application, please also contact [Grantscommittee@msd.com](mailto:Grantscommittee@msd.com), an inbox that is monitored daily.

## About your organisation

Organisation name	<i>(insert here)</i>
Confirm that this is a healthcare organisation <i>(please tick)</i>	<input type="checkbox"/>
Named point of contact	
Contact email	
Contact phone number	
Organisation address	
Organisation registration number (if applicable)	

## Additional information needed for Grants due diligence

*(for organisations where these roles are covered by the same person, provide the same name)*

Chief Executive Officer (or equivalent)	<i>(insert here)</i>
Contact email	
Contact phone number	
Chief Finance Officer (or equivalent)	
Contact email	
Contact phone number	
Organisation's last published annual revenue figure	

## About your project

How does your project align to the <b>goals</b> of the specific MSD Grants Programme?	<i>(insert here)</i>
Our goals are:	

<ul style="list-style-type: none"> <li>○ Improves access and coverage rates to MMR and other routine childhood vaccinations</li> <li>○ Addresses health inequalities</li> <li>○ Drive innovation</li> </ul>	
<p>How does your project align to the <b>themes</b> specific to the MSD Grants Programme?</p> <p>Our themes are:</p> <ul style="list-style-type: none"> <li>○ Prevents outbreaks of communicable diseases</li> <li>○ Focuses on community health and wellbeing</li> </ul>	<i>(insert here)</i>
<b>Project Description</b>	
Describe the background to the project and need for the project	<i>(insert here)</i>
Describe the scope of the project	<i>(insert here)</i>
What are the goals of the Project? (Preferably SMART. i.e., <u>S</u> pecific, <u>M</u> easurable, <u>A</u> greed, <u>R</u> ealistic, <u>T</u> ime-bound)	<i>(insert here)</i>
<p>What impact will the project have?</p> <p>Consider:</p> <ul style="list-style-type: none"> <li>• Who are you hoping to reach, and positively impact in the project?</li> <li>• How tailored is the project to the audience it is trying to serve?</li> <li>• How likely will the project meet its desired outcomes for the target audience?</li> <li>• How will <b>you measure success of this?</b> (e.g. UKHSA immunisation framework tool, local vaccination rates, % population served)</li> </ul>	<i>(insert here)</i>
How will you manage the delivery of the project?	<i>(insert here)</i>

Outline the project timings (i.e. start date, end date, key milestones)	<i>(insert here)</i>

## About your funding request

Total amount requested (£)	<i>(insert here)</i>
<b>Project Budget breakdown</b> Insert your own table below if you have already developed one, <b>or</b> complete the table provided. Please provide a breakdown of how the project will be funded.	
<i>(insert your own budget table here if you have already developed one)</i>	

Budget breakdown	Budget need (£)	Requested from MSD (£)	Requested from other organisations (£)	Provided by applicant organisation (£)
Insert item				
Insert item				
Insert item				
Insert item				
Insert item				
Insert item				
Insert item				
Insert item				
Insert item				
<b>Total (£)</b>				

If you have any questions about the programme, please email: [GrantsCommittee@msd.com](mailto:GrantsCommittee@msd.com)